Use the following guidelines to plan your printed COM project with Designtex, then use <u>Digital Studio</u> to begin customizing, or <u>Contact Us</u> to initiate a custom project:

STEP 1: CHOOSE YOUR FURNITURE

Select your Steelcase or Coalesse seating or panel product to receive Designtex's digitally printed fabric.

STEP 2: CHOOSE YOUR TEXTILE SUBSTRATE

Refer to the <u>Steelcase COM</u> and <u>Coalesse COM</u> databases to determine which of the following digitally printable textile substrates pass on the selected furniture piece. If your product isn't listed, additional testing may be required.

- Billiard Panel
- Brushed Flannel*
- Cogent Connect*
- Gamut
- Gamut Unfinished*
- Pepper
- Performance Flannel
- Rocket*

NOTE: The textile approval does not ultimately determine if the printed version of the fabric will pass; this is just the first step in the approval process.

*Substrate not available on Digital Studio

STEP 3: CHOOSE YOUR DESIGN

Select a print for the material. Patterns can be chosen from Designtex's core line, Digital Studio, or Custom Pattern Asset Library. New patterns can also be created or sourced for an additional design fee.

Designtex Core Line

Digital Studio

Custom Pattern Asset Library

Note: If you are sending a request to customize a core line pattern or a digital asset from our pattern library, please provide the following project details:

- Project name
- Furniture model number
- Designtex textile substrate
- Selected design
- Yardage quantities
- Installation timeline

STEP 4: PRE-PRODUCTION SUBMITTALS

If using Digital Studio, order a sample and download the spec sheet from the online platform.

If customizing a core line pattern or digital asset from our library, our team will work with you to confirm unit pricing and order minimums. A shop drawing and strikeoff will then be produced for pre-production approval using the selected substrate, design, and desired customizations.

Designtex Custom Submittals Process

STEP 5: APPLICATION TESTING REVIEW

Although extensive application testing has been done, a final review may need to be carried out by manufacturing due to the enormous range of possibilities our custom capabilities offer. Sometimes this step can be completed by the factory reviewing a pattern on screen, but in some cases Designtex will need to produce mockup yardage for physical application testing. Review and testing may take a few weeks to perform.

NOTE: The base fabric color of digitally printed textiles can "pop" along the seams when stitched and upholstered. Steelcase may require a signed waiver to proceed with the order. Terms of the waiver may vary, and the document will be supplied at the time of application testing review.

STEP 6: COM SET UP

A COM number will be created for the approved Custom textile. Orders can be placed directly through Hedberg using the product name once the COM is added to the database. COM set up can take up to 3-5 business days to complete.

STEP 7: PRODUCTION

Designtex Custom Printed COMs are produced on demand. Lead times average 2-6 weeks + transit time to the manufacturing facility, but can vary depending on the order volume and production schedule at the time of order. A confirmed ship date will be provided to Steelcase and Coalesse once all order terms are met.